

The Annual Meeting of the  
Dalbury Lees Parish Council will  
be held on  
Monday 16<sup>th</sup> May 2022  
in The Village Hall,  
Dalbury Lees  
at 7.30p.m.

**DALBURY LEES PARISH COUNCIL**

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9<sup>th</sup> May 2022

The Annual Meeting of the Dalbury Lees Parish Council to be held at 7.30 pm on Monday 16<sup>th</sup> May 2022 in the Village Hall, Dalbury Lees.

Yours sincerely

*Margaret Fox*

Margaret Fox  
Parish Clerk

## AGENDA

1. Election of Chair. Chair to sign Acceptance of Office to confirm appointment.
2. Election of Vice-chair. Vice-Chair to sign Acceptance of Office to confirm appointment.
3. To receive apologies for absence.
4. Review of Standing Orders and Financial Regulations including Financial Risk Assessment.  
Review of Assets Register, Equality and Diversity Policy and Complaints Procedure.  
Review Accessibility Policy, General Data Protection Policy, Climate Change Statement and Policy.
5. Appointments to outside bodies etc.
6. The Schedule of Dates for the Ordinary Meetings of the Parish council for the coming year.
7. Declarations of Councillors' Interests.
8. Public Speaking
  - a. period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
  - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
  - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
9. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
10. To approve minutes of the Ordinary Meeting of the Dalbury Lees Parish Council held on Monday 14<sup>th</sup> March 2022.
11. Chairman's Comments.
12. Review Insurance cover and agree payment for June.
13. Speeding in Lees/Community speed watch.
14. Queens Platinum Jubilee.
15. Littering.
16. Climate Change
17. Dalbury Lees Green Space Charity/ land registry project.
18. Pavement incursion.
19. Review pavement and gutter tidying.
20. HSBC Bank changes.

21. Cars from the Cow, blocking in residents.
22. Finance Documents for approval and signature.
  - a) To agree Internal Accounts for the year ended March 2022 and Chair to sign.
  - b) To agree the Annual Governance Statement and Chair to sign.
  - c) To agree the Accounting Statement and Chair to sign.
  - d) Chair to sign the Certificate of Exemption for return to external auditor.
  - e) Chair to sign the Concurrent form for SDDC.
23. Plannings  
None.  
  
Planning Decisions.  
None.
24. DLPC year prompt and items for next meeting.
25. Report of the Clerk.
  - a) Weed killer has not yet been applied to the Village Green, Clerk spoke to Mr Marsh and he has been ill and in hospital. He will get it done for us as soon as possible.
  - b) Signed agreement for field has been received and payment has been made.
  - c) All allotments are now taken and paid for the year 2022-23. There is no longer a waiting list.
  - d) Two new troughs and isolation valves have been installed on the allotments/grazing field, thanks to Councillor Archer and Councillor Trowbridge.
  - e) Post on Village Green.
  - f) Safer Neighbourhood Team – updated details forwarded to Councillors.
26. DALC  
April 2022 Newsletter.
27. Finance.
  - a) Accounts for Payment as per schedule to be agreed and schedule signed.
  - b) Income – £902.00 Precept payment from SDDC, £105.46 from HMRC, VAT refund and £500.00, Jubilee Grant. Allotment account, Western Power Wayleave payment of £13.07.
  - c) Income/Expenditure/Budget.
28. Items for Information only.
  - a) Correspondence from SDDC.
  - b) Clerk/RFO vacancies.
  - c) Neighbourhood Alert May Newsletter.
  - d) Oaklands Farm Solar Park, South Derbyshire Consultation – email sent to Councillors.
  - e) Electoral Division Update, email for Councillor Patten forwarded to Councillors.
  - f) Safer Neighbourhood Team – Report it right email forwarded to Councillors.
29. Date of the next meeting Monday 11<sup>th</sup> July 2022.