

The Annual Meeting of the
Dalbury Lees Parish Council
will be held on
Monday 8th May 2017
in The Village Hall,
Dalbury Lees
at 7.30pm

**DALBURY LEES
PARISH COUNCIL**

Clerk to the Council
Margaret Fox
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1st May 2017

The annual meeting of Dalbury Lees Parish Council will be held on Monday 8th May 2017 in the Village Hall, commencing at 7.30pm. The meeting shall commence immediately after the Annual Parish Meeting has concluded.

Margaret Fox
Clerk /RFO

AGENDA
ANNUAL MEETING

1. Election of Chair.
2. New Chair to sign Acceptance of Office.
3. Election of Vice-chair.
4. Vice Chair to sign Acceptance of Office.
5. To receive apologies for absence.
6. To receive the minutes of the Annual Meeting Monday 9th May 2016.
7. Review of Standing Orders and Financial Regulations including Financial Risk Assessment.
Review of Amended Assets Register.
8. Adopt the Equality & Diversity Policy and Complaints Procedure.
9. Appointments to outside bodies etc.
10. The Schedule of Dates for the Ordinary Meetings of the Parish council for the coming year.

ORDINARY MEETING

11. To receive apologies for absence (as above).
12. Declarations of Councillors' Interest (Members are asked to sign the Declaration of Interest sheet and their proposed action – to stay, leave or speak and leave before a decision is made).
13. Public Speaking
 - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
 - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
 - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
14. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
15. Approve minutes of the Dalbury Lees Parish Council Meeting held on Monday 6th March 2017.

16. Planning Applications.

Ref: 9/2017/0253 The Black Cow, Long Lane to Dalbury Hollow, Dalbury Lees, Ashbourne.
The erection of an extension and alterations to the public house and provision of additional b&b accommodation.
Objection sent.

Ref: 9/2016/1227 Grangefield Farm, Long Lane, Thurvaston, Ashbourne.
Further discussion and information.

Planning Decisions.

Ref; 9/2017/0189 Talland, Dalbury Lees, Ashbourne.
The erection of a timber framed balcony to the rear of property.
Householder permission granted.

Ref: 9/2017/1162 Marsh Farm, unnamed road from Long Lane to Dalbury Lees Hollow, Dalbury Lees, Ashbourne.
The erection of a detached garage/workshop.
Householder permission granted.

17. Allotments and grazing land collection status.

18. Allotment field registration.

19. Village Green and Allotments grass cutting.

20. Village Green Post Maintenance.

21. Minor Maintenance (Rights of Way).

22.. Pavement/gutter tidying.

23. Re-locating old notice board.

24. Defibrillator.

25. Neighbourhood Planning.

26. DLPC year prompt.

27. Report of the Clerk

a) To confirm Insurance quote for the coming year.

b) Internal Audit was carried out on 27th April by Mr B Wood.

c) Police Commissioner was not free to attend tonight's meeting, would we like to invite him along to another Parish Council meeting.

d) Livestock worrying email forwarded to Councillors.

e) The Dalbury Lees Parish Council have been registered for Data Protection with the ICO.

f) A representative of the Parish Council is invited to attend the Civic Council Meeting to witness the inauguration of the new Chairman of SDDC at the Town Hall, Swadlincote on Thursday 25th May 2017. Buffet and drinks served after the meeting.

28. Derbyshire Association of Local Councils.
- a) DALC Circular No 4/2017
DAALC Spring Seminar; Local Council Award Scheme – awards in Derbyshire; Section 137 increase for 2017/18; Proposals to extend the remit of the Local Government Ombudsman to local (parish and town) councils; Neighbourhood Planning Bill update; Increases to Statutory Redundancy Pay and Unfair Dismissal Compensation; Discounted copies of Arnold-Baker on Local Council Administration, Tenth Edition by Paul Clayden; Legal Topic Note updates – LTN 5 and LTN 80.
 - b) DALC Circular No 05/2017 General Circular
New DCLG guidance on Transparency funding for authorities with a turnover of over £25,000; National Living Wage New Rates from 1 April 2017; Updated Legal Topic Notes; New Governance & Accountability Guide published; Proposed new NALC model Contract – Information; Vacancies on the DALC Executive Committee; Arnold-Baker on Local Council Administration 10 Edition; Training and events.
 - c) DALC Circular No 06/2017 General Circular
Devolution of Services to Parishes: What you need to consider; General Election and Purdah; Commission of the Future of Localism; Neighbourhood Plan Examiners set for new Guidance; Village of the Year 2017; Consultation on Park Runs
29. Finance.
- a) Accounts for Payment
 - b) To agree the £18.00 for hire of the Village Hall on 10th April, along with other accounts for payment and cheques to be signed. Please note Cheque No 0100567 for £130.00 was paid to Bradley Gell on 24th March as agreed in minutes of 6th March, item 36/17.
 - c) Income – SDDC, Precept £800.00 (+ £102.00 top up). Wayleave payment of £13.07 from Western Power Distribution banked 28/4/17.
 - d) To confirm that £569.80 was transferred from allotment account into the DLPC Current Account on 9th March for the amount owed up to end of year ended March 2017.
 - e) Councillors to approve the Governance Statement and Chair and Clerk to sign.
 - f) To agree Internal Accounts for year ending March 2017 and Chair and Clerk to sign.
 - g) To approve the Audit Commission Annual Return for the year ended 31st March 2017 and Chair and Clerk to sign.
31. Items or Information only.
- a) Correspondence from James Benstead, Social Media & P R Specialist, SDDC.
 - b) Clerk/RFO vacancies
 - c) Information from local Council Insurance brokers, Norris & Fisher.
 - d) Rosliston Forestry posters.
 - e) Household Waste Recycling Centres - £3.00 charge per sack of rubble/concrete/cement etc.
 - f) Derbyshire Rural Crime Team, launched 13th March to help farmers etc with rural crime.
 - g) Commissioner Dhindsa is running a public engagement programme 'Listening to You'.
 - h) Flood Liaison Meeting at 10.00am on 22nd June at the Civic Offices, Swadlincote.
 - i) Mr Peter Goodman confirmed as next Chief Constable of Derbyshire Constabulary.
32. Date of next meeting – Monday 11th July 2017.